

THE COMPANY'S POLICY

The company 'Astra Self Drive Cars Ltd' operates in the field of car rental (without a driver) for short-term rental as well as long-term lease since 1946. The company's basic principle, commitment and philosophy is the provision of quality of service ensuring that its activities do not affect the environment, where its premises are located. The aim of the company is to provide to all its customers the best quality of service in a healthy and safe environment for all parties including its employees and visitors, always paying attention to the protection of the environment.

In order for the above to be achieved, the administration of the company has adopted a Quality Management, Road Safety, Health and Safety Systems as well as an Environmental Management System according to the International Standards ISO 9001:2015, ISO 39001:2015, ISO 45001:2018 and 14001:2015 which are applied by the company in all its activities. The company's ambition and commitment is the ongoing improvement of the effectiveness of its management system taking into consideration the following:

- *The review and continuous improvement of the characteristics of its services, whenever possible, as well as the efficacy of its business processes and as a result the whole Management System.
- *The establishment of objectively measurable aims for the Quality, Health and Safety and Environmental Management at corporate level, functional level of Departments and/or processes as well as the services offered. The evaluation of these aims in terms of their degree of achievement within the framework of review of the Management System from the Senior Management of the Company.
- *The determination of external and internal parameters which set up the operating framework of the organisation which is updated and revised with the aim of dealing with business risks and seize opportunities while taking measures when necessary.
- *The provision of resources which will ensure appropriate infrastructure as well as the smooth, efficient and effective operation of each division of the company.
- *The fulfilment of the customers' expectations and needs.
- *The provision of safe, high and stable quality products and services.
- *The encouragement and continuous training of the company's staff in order to promote quality and safety in all their activities and to acquire a culture and proper behaviour on matters related to Health and Safety and environmental protection.

- *The assurance of the health and safety of staff and customers by assessing the risks and applying preventive measures.
- *The reduction and elimination of risks related to Health and Safety.
- *The protection of employees against retaliation when they file reports about incidents, dangers, threats and equal opportunities.
- * The encouragement of consultation and participation of employees and their representatives.
- *The avoidance of any form of strain on the environment through the company's activities.
- *The protection of the environment including the prevention of pollution and continuous improvement of environmental performance.
- *The promotion of awareness of the staff involved as well as the development of road safety awareness at all levels of operation including the hierarchy of the company.
- *The recognition, assessment and management of all potential risks through the use of the road network, the implementation of projects and measures to reduce risk.
- *The reduction of accidents related to the company's activities.
- *The regular monitoring and application of road safety management legislation.
- *The continuous updating and effort to meet the requirements of the current legal provisions, directives and applicable standards.
- *The compliance with the Cypriot and EU legislation.

This policy is reviewed at regular intervals and is available to all interested parties.

For "Astra Self Drive Cars Ltd"



Constantinos Kontos
Managing Director



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